



and the  
**Cheboygan Police Department**

Presents:

# **Freedom of Information Act Training**

**October 11, 2023**  
**0900-1600 hours**

**Cheboygan Police Department**  
403 N. Huron Street  
Cheboygan, MI 49721

**Cost: \$175**  
(MCOLES 302 Fund Registered)

**This is not just another FOIA class.**

The course is taught by Lori Hinkley, the recently retired Manager and FOIA Coordinator for the Transparency and Accountability Division of the Michigan State Police. The course will:

- Introduce the students to an overview of the Act.
- Define “public record” and “public body”.
- Introduce the students to processing FOIA requests, fees, exemptions, rights of requestors.
- Present model response statements, forms, and case studies.
- Cover reports, UD10’s, and video requests.

This class is for *anyone, sworn or civilian*, who needs an understanding of the Freedom of Information Act and those who are actually responsible for dealing with and answering the public’s requests under the Freedom of Information Act at your agency.

The course is taught by **Lori Hinkley, J.D.** Lori is truly *THE* expert when it comes to FOIA in Michigan. She has taught for many years. She will pass on her many years of experience in dealing with the ACT and requests under the FOIA. You are sure to take away many practical tools.

**REGISTER:**

**Call Eric at (810) 320-9517 or Email at [eric@therossowgroup.com](mailto:eric@therossowgroup.com)**  
**Call for more information and to learn what others have to say about the course.**